Thursday, March 26, 2020

Good day from all the team at Remedy Asset Protection,

**COVID-19 – Minimizing risk of infection and How RemedyAP is meeting the needs of Clients.**

**Open for business**
We wanted to write to you all to ensure that as per state and federal health ministers’ confirmation, our Practice is still consulting during our normal hours and we are offering all our daily services.

**Hygiene Control**
We are being extra vigilant with our standard hygiene practice and are monitoring all official government websites and directives to stay compliant with national and state recommendation. We will notify you immediately if changes to our situation need to be made.

**Workplace changes**

**Networking**
- We have set up video conferencing and file sharing arrangements to comply with the Privacy and Data Protection Act 2014 (Victoria).
- Staff are working from home when performing all desktop tasks.

**Onsite**
- Staff will request a distance of 1.5m apart from other persons to ensure social distancing requirements are met.
- If there is inadequate space at the time, we ask that you understand our need to request exclusive access to the area requiring observation.

**Generally**
- Staff have completed infection control training for COVID-19 and other respirable diseases.
- Staff will be conforming to WHO recommendations on hygiene to include disinfection and washing.
- Staff have a dedicated set of test equipment and will not need to share.
- If at any stage any of our staff are known to be at all unwell, they will be taking voluntary time away from site works.

**Our Customers**
We ask our customers to respect our health and if you or anyone in your family are known to be suffering flu like symptoms, please exclude yourself, and we will do everything possible to reschedule your appointment for a time when you know yourself to be well.

**In Summary**
In these times of challenge and uncertainty we encourage you to remember to look after yourself and to keep your immune system strong. Most importantly look after your friends and family and remember to support each other.

All the best in health and happiness,

Justin Rigby and the entire staff of Remedy Asset Protection

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